

2007 Tampa Bay Sun Bowl

Team Manager Checklist

1.	Team Application & Entry Fee	√
2.	Travel Plans / Reservations <ul style="list-style-type: none"> Air, rail, bus, etc. (Assistance available from Creative Sports/Travel) 	
3.	Hotel Reservations <ul style="list-style-type: none"> Use of Creative Sports/Travel required 	
4.	Visitor Questionnaire & Emergency Contact Form <ul style="list-style-type: none"> Required from ALL teams, INCLUDING local teams. Download and print from TBSB web site – FORMS page 	
5.	Transportation in Florida <ul style="list-style-type: none"> Cars/vans required? (Assistance available from Creative Sports/Travel) 	
6.	Tournament Rules <ul style="list-style-type: none"> Download and print from TBSB web site – FORMS page Make 2nd copy for coach 	
7.	FYSA Discipline Rules <ul style="list-style-type: none"> Download and print from TBSB web site – FORMS page Make 2nd copy for coach, have coach review with players 	
8.	Player Passes <ul style="list-style-type: none"> Current USYSA / US Club Soccer / Super Y-League Player Passes required for all players Passes for players registered in Florida (FYSA) must be laminated 	
9.	Coach's Passes <ul style="list-style-type: none"> All coaches are required to have current/valid passes issued by their organization 	
10.	Application to Travel – except FYSA, SYL, and USCS teams <ul style="list-style-type: none"> USYSA form, approved by State Association 	
11.	Team Roster <ul style="list-style-type: none"> Association determined, approved by State Association, SYL, or USCS 	
12.	Medical Releases <ul style="list-style-type: none"> Current/valid - Required for all players MUST BE NOTARIZED FOR USE IN FLORIDA. If needed, sample available on TBSB web site – FORMS page 	
13.	Guest Player Form & Instructions <ul style="list-style-type: none"> Completed and signed If needed, available on TBSB web site – FORMS page 	
14.	Tournament Roster <ul style="list-style-type: none"> Enter on-line via TBSB web site. Deadline for entry is midnight on 12/16. 	
15.	Player Profile Data (U-16, U-17 and U-19) – information for College Coaches <ul style="list-style-type: none"> Enter on-line at Soccer-In-College web site. Deadline for entry is midnight on 12/16. 	
16.	Due at Team Registration/Check-in on 12/26 (3:30 PM to 7:30 PM) <ul style="list-style-type: none"> State Association approved “Application to Travel Organization approved Team Roster & Guest Player form (if applicable) Current passes for all players and coaches Medical Release forms for all players Visitor Questionnaire & Emergency Contact form 	
17.	Attendance at Mandatory Coach's Meeting on 12/26 <ul style="list-style-type: none"> Coach, Assistant Coach or Manager MUST attend. 	